

**WILLOW BROOK METROPOLITAN DISTRICT
SPECIAL MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Donald Samuels	President	May 2020
Randy Lewis	Vice President	May 2020
EJ Olbright	Asst. Secretary	May 2020 (running 2-year 2018)
Mat Sherwood	Secretary/Treasurer	May 2018
Peter Grady	Asst. Secretary	May 2018

PLEASE NOTE DATE AND TIME

DATE: Friday, February 23, 2018

TIME: 3:00 PM

**PLACE: The Gate House
524 Ruby Road
Silverthorne, Colorado**

**A teleconference bridge will be available for the meeting as well.
Call information: 1-515-603-3177 Participant Access Code: 1007116#**

- I. Call to Order
- II. Present Disclosures of Potential Conflicts of Interest
- III. Approve Agenda
- IV. Review and Approve Minutes of the October 20, 2017 Regular Meeting (enclosure)

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- V. **ENGINEERING REPORT:**
 - A. Update Regarding 2018 Waterline Improvements Project

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- VI. **FINANCIAL/ADMINISTRATIVE ITEMS:**
 - A. Consider Approval and Ratification of Claims (enclosure)
 - B. Review Cash Position Dated February 15, 2018 (enclosure)
 - C. Review Financial Statements for Period Ended January 31, 2018 (enclosure)
 - D. Conduct Public Hearing to Amend 2017 Budget (enclosure)
 - E. Review and Accept 2017 Audit Exemption Application (enclosure)

VII. DIRECTORS' ITEMS:

- A. Review Water Rate Study (enclosure)
 - B. Discussion Regarding Paving of Roads and Other Capital Improvements
 - C. Smith Development Update
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VIII. MANAGER'S ITEMS:

- A. Election Update
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IX. OPERATOR'S ITEMS:

- A. Water System Report (enclosure)
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X. BARN, STABLE, AND MEADOW ITEMS:

- A. Discussion Regarding 2018 Haying Contract
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XI. STANDING COMMITTEE REPORTS:

- A. Area Development Updates
 - B. Architectural Control Committee
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XII. OTHER BUSINESS:

XIII. ADJOURNMENT:

**THE NEXT SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
WILLOW BROOK METROPOLITAN DISTRICT
WILL BE HELD ON APRIL 27, 2018 AT 3:00 P.M.,
AT THE GATE HOUSE**

RUBY RANCH HOMEOWNERS' ASSOCIATION

A regular meeting of the Board of Directors of the Ruby Ranch Homeowners' Association will be held immediately following the Willow Brook Metropolitan District, assuming a quorum of the Board is obtained.

AGENDA ITEMS:

1. Call to Order
2. Approval of Minutes
3. Financial Matters
4. Committee Reports
5. Adjournment