

**WILLOW BROOK METROPOLITAN DISTRICT  
SPECIAL MEETING**

<u>Metro Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Donald Samuels	President	May 2020
Randy Lewis	Vice President	May 2020
EJ Olbright	Asst. Secretary	May 2020
Mat Sherwood	Secretary/Treasurer	May 2022
Michael Good	Asst. Secretary	May 2020 (running 2-year 2020)

**DATE: Friday, November 16, 2018**

**TIME: 3:00 PM**

**PLACE: The Gate House  
524 Ruby Road  
Silverthorne, Colorado**

**A teleconference bridge will be available for the meeting as well.**

**Call information: 1-515-603-3177 Participant Access Code: 1007116#**

- I. Call to Order
  - II. Present Disclosures of Potential Conflicts of Interest
  - III. Approve Agenda
  - IV. Review and Approve Minutes of the August 17, September 4, and September 21 Meetings (enclosures)
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- V. **ENGINEERING REPORT:**
    - A. Discussion Regarding 2018 Waterline Project
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- VI. **FINANCIAL/MANAGEMENT ITEMS:**
    - A. Consider Approval and Ratification of Claims (enclosure)
    - B. Review Cash Position Dated November 12, 2018 (enclosure)
    - C. Review Financial Statements for Period Ended October 31, 2018 (enclosure)
    - D. Conduct Public Hearing to Adopt 2019 Budget (enclosure)
    - E. Review and Consider Adoption of Annual Administrative Resolution (enclosure)
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**VII. DIRECTORS' ITEMS:**

- A. Discussion Regarding Cancellation of December 21, 2018 Regular Meeting
  - B. Discussion Regarding SRF Application and Process (enclosure)
  - C. Consider Design Proposal for Future Water Line Project - Joe Maglicic (enclosure)
  - D. Adnan Payment Structure Due to Leak
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**VIII. OPERATOR'S ITEMS:**

- A. Water System Report (enclosure)
  - B. Estimate to Repair Well 3
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**IX. BARN, STABLE, AND MEADOW ITEMS:**

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**X. STANDING COMMITTEE REPORTS:**

- A. Area Development Updates
  - B. Architectural Control Committee
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**XI. OTHER BUSINESS:**

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**XII. ADJOURNMENT:**

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**THE NEXT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
WILLOW BROOK METROPOLITAN DISTRICT  
WILL BE HELD ON DECEMBER 21, 2017 AT 3:00 P.M.,  
AT THE GATE HOUSE (UNLESS CANCELLED)**

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***RUBY RANCH HOMEOWNERS' ASSOCIATION***

A regular meeting of the Board of Directors of the Ruby Ranch Homeowners' Association will be held immediately following the Willow Brook Metropolitan District, assuming a quorum of the Board is obtained.

**AGENDA ITEMS:**

1. Call to Order
2. Approval of Minutes
3. Financial Matters
4. Committee Reports
5. Adjournment