

**WILLOW BROOK METROPOLITAN DISTRICT  
SPECIAL MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Randy Lewis	President	May 2020
EJ Olbright	Vice President	May 2020
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2020 (running 2-year 2020)
Steve Johnson	Treasurer	May 2020

**PLEASE NOTE DATE AND TIME**

**DATE: Friday, September 27, 2019**

**TIME: 3:30 PM**

**PLACE: The Gate House  
524 Ruby Road  
Silverthorne, Colorado**

Join Zoom Meeting to view meeting documents at:

<https://zoom.us/j/2715275247>

**OR**

For audio only, dial one of the numbers below:

+1 408 638 0968 US

+1 646 876 9923 US

+1 669 900 6833 US

**Meeting ID: 271 527 5247**

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
  - A. Call to Order
  - B. Present Disclosures of Potential Conflicts of Interest
  - C. Solicit Public Comment
  - D. Approval of Agenda
  - E. Review and Approve Minutes of the August 16 and September 7, 2019 Meetings (enclosures)
  
- II. CAPITAL PROJECTS:
  - A. Update Regarding 2019 Water System Improvement Project
  - B. Discuss RFP for Engineering Design Work – Water Storage Options (enclosure)

- III. OPERATIONS:
  - A. Consider Ratification of Strategic Fence & Wall Co., Order of a New Circuit Board (enclosure)
  - B. Consider Approval of Services Agreement with Water Solutions, Inc. (enclosure)
  
- IV. FINANCIAL/ADMINISTRATIVE ITEMS:
  - A. Consider Approval and Ratification and Approval of Claims (enclosure)
  - B. Review Financial Statements for the Period Ending August 31, 2019 and Cash Position Dated September 10, 2019 (enclosures)
  - C. Review Draft 2020 Budget (enclosure)
  - D. RROA Budget Requests (enclosures)
  
- V. OPERATOR'S ITEMS:
  - A. Water System Report (enclosures)
  
- VI. OTHER BUSINESS:
  - A. Gate House Remodel Update
  - B. Barn Improvements Update
  - C. Irrigation Update
  - D. Review Look Ahead Schedule (enclosure)
  
- VII. ADJOURNMENT/APPRECIATION BBQ

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE  
WILLOW BROOK METROPOLITAN DISTRICT  
WILL BE HELD ON OCTOBER 18, 2019 AT 3:30 P.M.  
AT THE GATE HOUSE**

**Informational Enclosures:**

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***RUBY RANCH HOMEOWNERS' ASSOCIATION***

A regular meeting of the Board of Directors of the Ruby Ranch Homeowners' Association will be held at 2:30 p.m. before the Willow Brook Metropolitan District meeting at 3:30 p.m., assuming a quorum of the Board is obtained.

**AGENDA ITEMS:**

- 1. Call to Order
- 2. Approval of Minutes
- 3. Financial Matters
- 4. Committee Reports
- 5. Adjournment