

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

| <u>Board of Directors</u> | <u>Office:</u> | <u>Term Expiration</u> |
|---------------------------|----------------|--------------------------------|
| Randy Lewis | President | May 2020 |
| EJ Olbright | Vice President | May 2020 |
| Mat Sherwood | Vice President | May 2022 |
| Michael Good | Secretary | May 2020 (running 2-year 2020) |
| Steve Johnson | Treasurer | May 2020 |

PLEASE NOTE DATE AND TIME

DATE: Friday, October 18, 2019

TIME: 3:30 PM

**PLACE: The Gate House
524 Ruby Road
Silverthorne, Colorado**

Join Zoom Meeting to view meeting documents at:

<https://zoom.us/j/2715275247>

OR

For audio only, dial one of the numbers below:

+1 408 638 0968 US

+1 646 876 9923 US

+1 669 900 6833 US

Meeting ID: 271 527 5247

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
 - A. Call to Order
 - B. Present Disclosures of Potential Conflicts of Interest
 - C. Solicit Public Comment
 - D. Approval of Agenda
 - E. Review and Approve Minutes of the September 27, 2019 Meeting (enclosure)

- II. CAPITAL PROJECTS:
 - A. Update re 2019 Water System Improvement Project
 - B. Review RFP Responses – Engineering Design – Fire Suppression
 - C. Discuss Timeline for 2020 Road Project

D. Fencing Update

III. OPERATIONS:

- A. Discuss Tom Festa's Request for Snow Plowing
- B. Review Contract for Winter and Summer Road Maintenance
- C. Gate Discussion

IV. FINANCIAL/ADMINISTRATIVE ITEMS:

- A. Consider Approval and Ratification and Approval of Claims (enclosure)
- B. Review Financial Statements for the Period Ending September 30, 2019 and Cash Position Dated October 15, 2019 (enclosures)
- C. 2020 Draft Budget:
 - 1. Discussion Regarding 2020 Capital Projects
 - 2. Review of Potential Funding of Capital Projects
 - 3. Schedule Public Hearing for November 15, 2019

V. OPERATOR'S ITEMS:

- A. Water System Report (enclosures)

VI. OTHER BUSINESS:

- A. Review Look-Ahead Schedule (enclosure)

VII. ADJOURNMENT:

**THE NEXT MEETING OF THE BOARD OF DIRECTORS OF THE
WILLOW BROOK METROPOLITAN DISTRICT
WILL BE HELD ON NOVEMBER 15, 2019 AT 3:30 P.M.
AT THE GATE HOUSE**

RUBY RANCH HOMEOWNERS' ASSOCIATION

A regular meeting of the Board of Directors of the Ruby Ranch Homeowners' Association will be held at 2:30 p.m. before the Willow Brook Metropolitan District meeting at 3:30 p.m., assuming a quorum of the Board is obtained.

AGENDA ITEMS:

- 1. Call to Order
- 2. Approval of Minutes
- 3. Financial Matters
- 4. Committee Reports
- 5. Adjournment