

**WILLOW BROOK METROPOLITAN DISTRICT  
SPECIAL MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Randy Lewis	President	May 2020
EJ Olbright	Vice President	May 2020
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022 (running a 2-year in 2020)
Steve Johnson	Treasurer	May 2020

**PLEASE NOTE DATE AND TIME**

**DATE: Thursday, December 12, 2019**

**TIME: 4:00 PM**

**PLACE: The Gate House  
524 Ruby Road  
Silverthorne, Colorado**

Join Zoom Meeting to view meeting documents at:  
<https://zoom.us/j/2715275247>

**OR**

For audio only, dial one of the numbers below:

+1 408 638 0968 US

+1 646 876 9923 US

+1 669 900 6833 US

**Meeting ID: 271 527 5247**

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
  - A. Call to Order
  - B. Present Disclosures of Potential Conflicts of Interest
  - C. Solicit Public Comment
  - D. Approval of Agenda
  - E. Review and Approve Minutes of the November 15, 2019 Meeting (enclosure)
  
- II. CAPITAL PROJECTS:
  - A. Water System Improvement Project Update
  - B. Update 2020 Paving Project (enclosure)
  - C. Fire Hazard Project Update (enclosure)

III. OPERATIONS:

- A. Barn Use Opinion (enclosure)

IV. FINANCIAL/ADMINISTRATIVE ITEMS:

- A. Consider Approval and Ratification and Approval of Claims (enclosure)
- B. Review Financial Statements for the Period Ending November 30, 2019 and Cash Position Dated December 5, 2019 (enclosures)
- C. Adoption of 2020 Budget, Mill Levy Certification and Appropriation of 2020 Expenditures (enclosures)
- D. Review and Adopt Resolution Calling May 2020 Election Resolution (enclosure)
- E. Review and Adopt 2020 Annual Administrative Resolution (enclosure)
  - Discussion Regarding 2020 Meeting Schedule

V. OPERATOR'S ITEMS:

- A. Water System Report

VI. OTHER BUSINESS:

- A. Recognition of Summit Fire & EMS Line of Duty Death

VII. ADJOURNMENT