

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Randy Lewis	Director	May 2023
Vacancy		May 2022 (run for a 1-year term 2023)

PLEASE NOTE DATE AND TIME

DATE: Friday, September 18, 2020

TIME: 3:30 PM

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT
THE GATE HOUSE**

Join Zoom Meeting

<https://zoom.us/j/96809258743>

Meeting ID: 968 0925 8743

One tap mobile

+16699009128,,96809258743# US (San Jose)

+12532158782,,96809258743# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 968 0925 8743

Find your local number: <https://zoom.us/u/aelzDF0Vjd>

FOR THOSE CALLING IN, PLEASE PRESS *6 TO MUTE/UNMUTE YOUR PHONE

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
 - A. Call to Order
 - B. Present Disclosures of Potential Conflicts of Interest
 - C. Solicit Public Comment
 - D. Approval of Agenda
 - E. Review and Approve Minutes of the August 21, 2020 Meeting (enclosure)

- II. CAPITAL PROJECTS:
 - A. Update – Interconnect and Telemetry Project
 - B. Update Gate Replacement Project

- C. Update Signage Project
- D. Approval RKR Change Order for Wireless Communications and Automated Vault (enclosure)
- E. Consider Approval of Revocable License Agreement (Radio Repeater Station) (enclosure)

III. OPERATOR'S ITEMS:

- A. Water System Report
- B. Update - Change of Water System Classification – implications, budget and timeline

IV. ROADS

- A. Summer and Winter Maintenance Update

V. OTHER BUSINESS:

- A. Discussion Regarding Vacancy on Board (enclosure)
- B. Discuss Gift for Eric Kirchner

VI. FINANCIAL/ADMINISTRATIVE ITEMS:

- A. Consider Approval and Ratification of Claims (enclosure)
- B. Review Financial Statements for the Period Ending August 31, 2020 and Cash Position Dated September 15, 2020 (enclosures)

VII. ADJOURNMENT:

The next regular meeting will be held on October 16, 2020. Notice of said meeting will be provided.